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April 12, 2001

**By Certified Mail, Return Receipt Requested**

Secretary of the Senate  
Office of Public Records  
232 Hart Senate Office Building  
Washington, DC 20510

Re: Carper for Senate (ID No. C00349217)

Dear Sir or Madam:

Please accept this letter as the reply of *Carper for Senate* (the "Committee") to the March 8 2001 letter issued by John D. Gibson, Assistant Staff Director, Reports Analyst, Federal Election Commission regarding the Committee's 30 Day Post-General Report (the "Report").

The Committee employs the following procedure in order to meet the reporting obligations of 11 CFR §104. All solicitations sent out by the Committee include a clear and conspicuous request for the contributor information and further informs the contributor of the requirements of federal law for the reporting of such information.

To the extent such contributor information is not supplied, the Committee makes at least one follow-up effort to obtain the missing information. In most instances, the Committee's Compliance Director sends a "form" letter to the contributor requesting the missing information. If a follow-up letter is not sent, the Committee's Compliance Director places a telephone call to the contributor requesting the missing information. In such instances, a written notation is made in the Committee's "contributor" database, noting that such a call was placed and the missing information requested. To the extent the Committee receives additional contributor information, amended reports are filed.

With regard to the specific individuals for whom contributor information is missing on the Report, the Committee followed the above procedures. Enclosed herewith is a copy of the solicitation envelope used by the Committee, along with the "form" letter sent to obtain any missing contributor information.

## A Senator for Our Future!